

**Temple Rome Arrival Instructions - Spring 2021**  
**PRINT THESE INSTRUCTIONS AND BRING THEM TO ITALY**  
**BRING PHOTOCOPIES OF ALL DOCUMENTS**

**IMPORTANT:** All forms, documents and test results will be considered official travel and immigration documents, and must be completed honestly and accurately.

**List of Required Documents** (you must also **photocopy** these documents and **keep at least two sets of the documents** as a backup with you when you travel)

- ☐ Passport with visa inside
- ☐ Original copy of acceptance letter, stamped by the consulate (in Italian, returned to you with your passport and visa).
  - ☐ *If you do not have this, contact Rosie immediately.*
- ☐ Barile letter (in Italian, returned to you with your passport and visa).
  - ☐ This one page document says “Ministero dell’istruzione dell’Università e della ricerca” at the top in bold font. *If you do not have this, contact Rosie immediately.*
- ☐ Your Temple Issued Student ID, if you have a physical copy
- ☐ Health Insurance letter
  - ☐ This will be emailed to your Temple email account before Dec. 24; print this out.
- ☐ **If your flight has a layover in Europe en route to Italy from the U.S.:**
  - ☐ “Self-Certification Form for Travel to Italy from Abroad” (aka: *autodichiarazione*)
    - ☐ Download [the form in English](#) here.
    - ☐ [View a sample](#) of this form.
    - ☐ You must write your quarantine address on this form.
- ☐ **If you are on a “Covid-Tested” or “Covid-Free” direct flight to Rome (Delta 62 or Alitalia 609/Delta 6675 only):**
  - ☐ “Supporting Self-Certification to Enter Italy from the U.S.A.: COVID Tested Flights Trial” form
    - ☐ Download [the form in English](#) here.
    - ☐ This is for students traveling flights **DL 62 or AZ 609/DL 6675 only**.
    - ☐ [View a sample](#) of this form.
  - ☐ “Home Isolation and Health Surveillance Self-Certification”
    - ☐ Download [the form in English](#) here.
    - ☐ For students traveling flights **DL 62 or AZ 609/DL 6675 only**.
    - ☐ [View a sample](#) of this form.
  - ☐ COVID-19 test results printed out on paper (per your airlines instructions), unless you are on Alitalia 609/Delta 6675 and have made arrangements to be tested at JFK airport
  - ☐ Pre-Register for a rapid test upon arrival at Fiumicino airport; *do NOT do this until you receive your quarantine address in January*
    - ☐ [Register here](#). Print and save your confirmation number.
    - ☐ [View a sample](#) of this form.

**Note that Phone Use in the Arrivals Terminal of Fiumicino Airport is **PROHIBITED****

For Security Reasons, officials at FCO airport do not allow you to use your phone in the arrivals corridor of the airport.

It is imperative that you write your quarantine address below, print these instructions, and carry all necessary forms and copies with you on your flight - you must be prepared to go “analog” at the airport and you should not expect to rely on your phone for any reason.

All forms, documents and test results will be considered official travel and immigration documents and must be completed honestly and accurately.

**Forms are Subject to Change**

You may receive a different version of any of these forms at the airport, or on your flight. When completing your form(s) ahead of time, refer to the sample(s) provided for guidance.

If your airline, or a passport official, requests that you complete a different form, please follow their instructions and use the samples as necessary to help guide you. Please remember that these forms may be updated at any time, so it is important to follow the instructions given by the airline and passport authorities, to complete the correct forms.

When any form asks for a **reason to enter Italy**, you should say “*motivi di studio*” or, “purpose of study”.

You should have your quarantine address handy at all times too, regardless of your anticipated quarantine length.

**Covid-Testing at Fiumicino Airport**

Students arriving on flights that require testing at Fiumicino airport (Delta 62 and Alitalia 609/Delta 6675) should register for their arrival test using this [link](#) here - referenced above. Students may also complete the “Home Isolation and Health Surveillance Self-Certification” (referenced above) ahead of their flight - airlines may also provide similar or additional forms.

Follow all instructions from airport officials and crew members to complete your test upon arrival at FCO. Upon landing, passengers on qualified flights proceed to a designated testing area to complete the rapid test. This rapid test may take about 30 minutes, or longer. You cannot leave the testing area until you receive your results. There is a bathroom available while you wait.

- **If a traveler tests positive for COVID-19**, they will be moved to a separate, isolated testing room to complete a PCR test. The PCR test results can take up to 72 hours before results are available. Passengers awaiting PCR results may leave the airport following their test and completing any required documentation, prior to results. They must proceed to their housing immediately, in

private transportation. Temple Rome facilitates a private shuttle for students who test positive and need to go into isolation.

- See below for information about shuttle location and important numbers to call in the event of a positive test result.

We will provide updates to Fiumicino testing policies and procedures as these are available.

### **Shuttle to Quarantine Housing**

After picking up checked baggage, and completing any required testing, students should find Gianni *outside* of door #2 in Terminal 3 at Fiumicino airport. He will wear a Temple logo sweater.

Gianni will be outside the door, and coordinates your shuttle to your quarantine housing. If you exit the airport through another door, make your way back to door #2 to find Gianni.

This shuttle is paid for by Temple Rome. Under no circumstances should students leave the airport in a taxi, through public transportation, or with another shuttle company. Other private vans *will* try to solicit business from students (and you will be tired), but please do not engage with these drivers and continue to door #2 to find Gianni and the official Temple Rome transportation.

Students must go directly to their quarantine address, regardless of their quarantine length.

Write your address below, in the space provided. Remember, cell phone use *inside* the arrivals terminal of FCO is prohibited.

### **My Quarantine Address in Rome (*emailed* to you the week of Jan 4)**

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## **CONTACT INFORMATION**

### **Pre-departure**

1. If you experience an **urgent issue before your departure date but after December 23**, please contact [study.abroad@temple.edu](mailto:study.abroad@temple.edu) to explain your situation. As both the Temple Rome and Education Abroad offices will be closed for the winter holiday, please expect up to 72 hours for a response. Education Abroad will respond to non-urgent inquiries upon reopening January 4.
2. If you experience an **urgent issue in the U.S. on the day of your departure**

- a. Call the Education Abroad Office: 215-204-0720
- b. Someone will answer the phone outside of regular M-F hours

### **In transit and post-arrival**

1. If you experience an **urgent issue while traveling**, either during a layover or upon arrival in Rome (or **if you test positive** at the rapid testing site at FCO)
  - a. If you are able to use your phone, call the Temple Rome Emergency number: 011-39-333-494-8391
  - b. If a parent or guardian needs to call the Temple Rome Emergency number from the U.S., they can also dial: 011-39-333-494-8391
  - c. If you are not allowed to access your phone because you are in the arrivals hall of Fiumicino airport, go to exit door #2 to find Gianni. You can use your phone as soon as you exit the airport, so you can call the number above if you are having trouble finding Gianni after you exit.
  - d. Ask an airport official for assistance.
    - i. *“Dov’è l’uscita numero due?”* (Where is exit number 2?)
      - 1. (Doh-vay loo-shee-tah noom-air-oh doo-ay?)
    - ii. *“Non parlo italiano, puo parlare inglese?”* (I do not speak Italian, do you speak English?)
      - 1. (Non par-loh ee-tal-ee-ah-no, pwoh par-lar-ay in-glai-say?)
2. If during your travels your flight is delayed or you experience a non-urgent issue, and you are able to access your phone, please contact **Temple University Rome** by phone at 011-39 06-320-2808 ; or email Rosie at [rcarlson@temple.edu](mailto:rcarlson@temple.edu)

### **Temple University Education Abroad and Overseas Campuses**

Email: [study.abroad@temple.edu](mailto:study.abroad@temple.edu)  
Telephone: 1-215-204-0720 (business hours)  
Hours: Monday to Friday: 8:30 to 17:00 EST

If you need to contact Education Abroad about an emergency involving a student currently abroad outside of regular business hours, call Temple University Campus Safety at 1-215-204-1234.